



Castle Hotel

Conwy



Covid-19 Risk Assessment

COVID-19 Risk Assessment Review

As per Welsh Governments Corona Virus Control Plan, Wales moves into Alert Level Zero on Friday 28th January 2022.

Since August 7th 2021 there has been a legal requirement for all hospitality businesses to conduct a review of their current COVID risk assessments with an employee consultation period, to create a working COVID risk assessment for the duration of the next review cycle and beyond.

This risk assessment must be available to anyone who asks to see a copy and becomes the legally binding framework of operations.

Having already created a detailed COVID risk assessment this document forms the review of that risk assessment and new working practices based on that review.

Our most recent employee consultation period ended at review meeting on Monday 24th January 2022.

Results of the employee consultation have concluded that the majority of the workforce would like to have autonomy of decision making now that the risk of Covid-19 is significantly reduced. All screens and social distancing measures will be removed and the decision to wear a mask will be a choice for each employee. We will maintain our review of these working guidelines in line with the Welsh Government's own review cycle and so expect to have these measures in place until there is a need to review them again.

OVERVIEW

HAZARD – COVID, prevalence of virus in region is low, guests travelling to stay from regions where prevalence of virus is low.

RISK – New understanding of the virus has now shown that VENTILATION is now the key factor in amplifying risk. As such, this review has been based across all 4 departments (Kitchen, FOH, Reception & Housekeeping) using how well ventilated those departments are in assessing any changes or actions required. Fresh air in has become the key factor in deciding whether certain COVID safety practices can be scaled back or removed.

KITCHEN

VENTILATION – Well ventilated work area with fresh air in system, extractor fans pull stale air out, recirculation of air low. **LOW RISK**

SURFACES – Excellent cleaning regime, all surfaces cleaned with appropriate anti viral & food safe chemicals on a regular basis. **LOW RISK**

EQUIPMENT – Auto hand sanitizer dispense equipment at all doors and delivery areas. PPE provided to all team. **LOW RISK**

REVIEW CONCLUSION – Due to the rollout and uptake of vaccinations and boosters, the risk has now dramatically decreased. Because to this, screens, social distancing and masks in hospitality settings are no longer a legal requirement. All areas are on a table for service basis to control numbers.

FRONT OF HOUSE

FOH is split into several key areas – Dawsons Bar, Shakespeare's, Coffee Lounge, Lavin Room & Courtyard. Each area has been reviewed.

PODIUM

VENTILATION – Well ventilated, situated in hall with front and rear doors allowing airflow, no fresh air system in place. **LOW RISK**

SURFACES – Excellent cleaning regime, all surfaces cleaned with appropriate anti viral & food safe chemicals on a regular basis. **LOW RISK**

EQUIPMENT – Auto hand sanitizer dispense equipment at desk, sanitiser stations at computers, screens protecting team from guest. **LOW RISK**

REVIEW CONCLUSION – Due to the rollout and uptake of vaccinations and boosters, the risk has now dramatically decreased. Because to this, screens, social distancing and masks in hospitality settings are no longer a legal requirement. All areas are on a table for service basis to control numbers.

DAWSONS BAR

VENTILATION – Poorly ventilated, only two small antique windows open to street, two ceiling fans only really circulate air currently in room, no fresh air system in place. **MEDIUM RISK**

SURFACES – Excellent cleaning regime, all surfaces cleaned with appropriate anti viral & food safe chemicals on a regular basis. **LOW RISK**

EQUIPMENT – Auto hand sanitizer dispense equipment at main door, sanitiser stations at all till screens. **LOW RISK**

REVIEW CONCLUSION – Due to the rollout and uptake of vaccinations and boosters, the risk has now dramatically decreased. Because to this, screens, social distancing and masks in hospitality settings are no longer a legal requirement. All areas are on a table for service basis to control numbers.

SHAKESPEARES RESTAURANT

VENTILATION – Poorly ventilated, only three small antique windows open to street, fire escape doors can be opened to help further, no ceiling fans, no fresh air system in place. **MEDIUM RISK**

SURFACES – Excellent cleaning regime, all surfaces cleaned with appropriate anti viral & food safe chemicals on a regular basis. **LOW RISK**

EQUIPMENT – Auto hand sanitizer dispense equipment at main door, sanitiser stations at all till screens. **LOW RISK**

REVIEW CONCLUSION – Due to the rollout and uptake of vaccinations and boosters, the risk has now dramatically decreased. Because to this, screens, social distancing and masks in hospitality settings are no longer a legal requirement. All areas are on a table for service basis to control numbers.

COFFEE LOUNGE

VENTILATION – Inconsistent. Large bi-fold doors open out onto courtyard and 5 small windows open, no fresh air in system. During good weather with bi-folds and windows open, ventilation is good. During poor or inclement weather when doors are shut, ventilation is poor. **MEDIUM RISK**

SURFACES – Excellent cleaning regime, all surfaces cleaned with appropriate anti viral & food safe chemicals on a regular basis. **LOW RISK**

EQUIPMENT – Auto hand sanitizer dispense equipment at main door, sanitiser stations at all till screens. PPE provided to all team. **LOW RISK**

REVIEW CONCLUSION – Due to the rollout and uptake of vaccinations and boosters, the risk has now dramatically decreased. Because to this, screens, social distancing and masks in hospitality settings are no longer a legal requirement. All areas are on a table for service basis to control numbers.

LAVIN ROOM

VENTILATION – Well ventilated, three large windows open to courtyard and air conditioning system brings fresh air from outside in. **LOW RISK**

SURFACES – Excellent cleaning regime, all surfaces cleaned with appropriate anti viral & food safe chemicals on a regular basis. **LOW RISK**

EQUIPMENT – Auto hand sanitizer dispense equipment at main door, sanitiser stations at all till screens. PPE provided to all team. **LOW RISK**

REVIEW CONCLUSION – Due to the rollout and uptake of vaccinations and boosters, the risk has now dramatically decreased. Because to this, screens, social distancing and masks in hospitality settings are no longer a legal requirement. All areas are on a table for service basis to control numbers.

COURTYARD

VENTILATION – Excellent, outdoor area. **LOW RISK**

SURFACES – Excellent cleaning regime, all surfaces cleaned with appropriate anti viral & food safe chemicals on a regular basis. **LOW RISK**

EQUIPMENT – Auto hand sanitizer dispense equipment at main door, sanitiser stations at all till screens. PPE provided to all team. **LOW RISK**

REVIEW CONCLUSION – Due to the rollout and uptake of vaccinations and boosters, the risk has now dramatically decreased. Because to this, screens, social distancing and masks in hospitality settings are no longer a legal requirement. All areas are on a table for service basis to control numbers.

RECEPTION

VENTILATION – Poorly ventilated, only one small window opens to courtyard, no fresh air system in place. **HIGH RISK**

SURFACES – Excellent cleaning regime, all surfaces cleaned with appropriate anti viral & food safe chemicals on a regular basis. **LOW RISK**

EQUIPMENT – Auto hand sanitizer dispense equipment at desk and on each floor of the hotel, sanitiser stations at computers, screens protecting team from guest. PPE provided to all. **LOW RISK**

REVIEW CONCLUSION – Due to the rollout and uptake of vaccinations and boosters, the risk has now dramatically decreased. Because to this, screens, social distancing and masks in hospitality settings are no longer a legal requirement. All areas are on a table for service basis to control numbers.

HOUSEKEEPING

VENTILATION – Poorly ventilated, usually only one window in a room can be opened, no fresh air systems in place in any rooms. **HIGH RISK**

SURFACES – Excellent cleaning regime, all surfaces cleaned with appropriate anti viral & food safe chemicals on a regular basis. **LOW RISK**

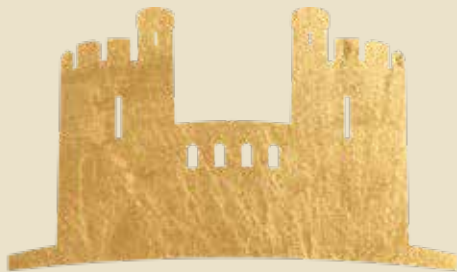
EQUIPMENT – Auto hand sanitizer dispense equipment on each floor, PPE provided to all team. **LOW RISK**

REVIEW CONCLUSION – Due to the rollout and uptake of vaccinations and boosters, the risk has now dramatically decreased. Because to this, screens, social distancing and masks in hospitality settings are no longer a legal requirement. All areas are on a table for service basis to control numbers.

CONCLUSION

All departments of the hotel now face a lower risk from contact surfaces and airborne virus. As such the relaxation of COVID measures are possible in all departments. Our team will retain the right to make the decision as to whether to wear PPE. The current COVID measures will remain in place until a need to review them occurs.





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